



**SOUTH NORFOLK  
JORDAN BRIDGE**

## AFFIDAVIT

**Disputes for multiple vehicle accounts must be submitted individually**

### INSTRUCTIONS

1. Print this form, and complete all sections excluding the signature line.
2. Sign document in the presence of a Notary Public for verification.
3. Submit completed form via one of the following options:  
 Mail: SNJB Customer Service Center, 2705 W. Sam Houston Parkway North, Houston, TX 77043-1609  
 E-mail: [paybyplateinfo@SNJB.net](mailto:paybyplateinfo@SNJB.net) OR FAX # (713) 939-5480
4. In order to be considered, the completed Affidavit must be received by SNJB Customer Service **within 14 days** following vehicle's registered owner receiving first invoice for unpaid toll(s).

*Affidavit is to be completed and submitted by the vehicle's registered owner.  
Incomplete forms or those without notarization are not accepted.*

After review and approval, SNJB will reassign toll transactions and pursue payment from the operator of the vehicle identified below. If the driver is a minor, the parent or legal guardian will be held responsible for the toll charges.

**NOTE:** If the vehicle was stolen at the time of travel and not driven by the registered owner, you must instead submit a **Notice of Contest form** (available on the invoice) and required supporting documentation within 60 days.

### CUSTOMER INFORMATION (from SNJB toll invoice)

Name on SNJB Invoice:  
 Address on SNJB Invoice:  
 SNJB Account Number:  
 Customer Phone Number:  
 Customer E-mail Address:

**AFFIDAVIT: I am the registered owner of the vehicle described on the SNJB invoice noted above. I hereby affirm that I was not the driver of the vehicle on the date charged and that the vehicle was operated on that date by:**

\_\_\_\_\_ LEGAL NAME OF OPERATOR [ ] Operator is under 18 years of age

\_\_\_\_\_ MAILING ADDRESS OF OPERATOR

\_\_\_\_\_ DATE

\_\_\_\_\_ SIGNATURE, REGISTERED OWNER OF VEHICLE

The above-named affiant personally appeared on this day before the undersigned.

\_\_\_\_\_ DATE

\_\_\_\_\_ NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**The submission of this form does not prohibit SNJB from proceeding against you by Summons or by Warrant in Debt**